

PUBLIC NOTICE

ADA Discrimination Complaints

The Gadsden Transportation Services (GTS) hereby gives public notice of its policy to uphold and assure full compliance with the Americans with Disabilities Act (ADA). The ADA and related statutes prohibiting discrimination in federally assisted programs require that no person in the United States of America **shall, on the grounds of a disability,** be excluded from participation in, be denied the benefits of, or be otherwise be subjected to discrimination under any program or activity receiving Federal assistance.

Any person who believes they have been aggrieved by an unlawful discriminatory practice regarding GTS programs has a right to file a formal complaint with GTS. **Any such complaint must be in writing and submitted within one hundred eighty (180) days following the date of the alleged occurrence.** For more information regarding discrimination complaints, please contact:

Transit Coordinator Coordinator

Gadsden Transportation Services

1699 Chestnut Street.

Gadsden, AL 35901

256-549-4863

kpayne@cityofgadsden.com

How to File a Discrimination Complaint

Complaints should be filed within 180 days of the date of alleged discrimination.

The complaint should include the following information:

- Your name, address, and how to contact you (telephone number, e-mail address, etc.)

- How, why, when, and where you believe you were discriminated against. Include the location, names, and contact information of any witnesses. If the alleged incident occurred on the bus, please provide, if possible the driver's name, date, time of day, bus route, and bus number.
- You must sign your letter of complaint.
- You may obtain a complaint form by calling 256-549-4863

Relevant information can be obtained from the following links:

[ADA Discrimination Complaint Procedure](#)

[ADA Discrimination Complaint Form](#)